GrammarError.com

A, An, or The in Work Updates

Medium | B1 | Intermediate | Article | Countable and uncountable | Determiner | Noun

1. Help the exhausted developer post a grammatically correct status update on the team's messaging app.

I finally finished fixing ___ bug that crashed our website yesterday. Now I'm going to take ___ hour-long lunch break!

Select one.

A) a / a
B) the / a
C) the / an
D) a / the

2. Help our eager intern, Alex, proofread his Friday status update! Select ALL the sentences that use articles correctly.

Select all that apply.

A) I finally finished the quarterly report you requested.
B) We are scheduling a meeting with a new client next week.
C) I am still waiting for an feedback from the design team.
D) Please review a attached document before our afternoon call.

3. Choose the correct articles to help the IT department send out their morning system update.

Please note that we are migrating to ___ new server today. You will all receive ___ SMS with your temporary password shortly.

Select one.

A) the / a
B) a / a
C) a / an
D) the / the

4. Complete the IT manager's triumphant email update to the team. Choose the best article for each blank.

Good news, everyone! I found _____ clever workaround for our login issue.

It turns out that _____ glitch we've been seeing all morning was caused by yesterday's server migration.

I've assigned this ticket to _____ available engineer on the backend team. She is testing the code right now, and _____ official fix should be live by 5 PM.

Choose the correct option for each gap.

Blank 1
A) a
B) an
C) the

Blank 2
A) the
B) a
C) an

Blank 3
A) an
B) a
C) the

Blank 4
A) the
B) a
C) an

5. Manager Michael is sending an update email about office supplies and company updates. Select ALL the sentences where he uses articles (or zero articles) perfectly.

Select all that apply.

- **A)** Coffee is provided in the breakroom every morning.
- **B)** The coffee we bought yesterday is already gone!
- **C)** We need to order a new equipment for the remote workers.
- **D)** I have a great news about the Q3 budget!

6. Complete the analyst's quick message to their manager by choosing the correct missing words.

I've just attached ___ weekly report you asked for. It shows a massive improvement in ___ customer satisfaction!

Select one.

- **A)** a / the
- **B)** the / the
- **C)** a / [no article]
- **D)** the / [no article]

7. Help Marcus write his slightly panicked Slack update to his manager. Select the correct article for each gap.

Hi Sarah! I just sent out _____ final agenda for tomorrow's client meeting.

We have _____ unexpected problem, though. _____ main projector in Conference Room B is completely dead.

Could you bring _____ spare HDMI cable from home if you have one? We might need to use my laptop screen instead!

Choose the correct option for each gap.

Blank 1

- **A)** a
- **B)** an
- **C)** the

Blank 2

- **A)** a
- **B)** an
- **C)** the

Blank 3

- **A)** A
- **B)** An
- **C)** The

Blank 4

- **A)** a
- **B)** an
- **C)** the

8. The IT department is updating their ticket logs, but the auto-correct went rogue! Select ALL the sentences that correctly use "a" or "an" based on their pronunciation.

Select all that apply.

- **A)** The server crash was an honest mistake by the junior developer.
- **B)** We need to establish an SLA (Service Level Agreement) for this issue.
- **C)** I created a SOS ticket for the sudden network outage.
- **D)** The user requested an password reset for their main account.
- **E)** It will take a year to fully upgrade the legacy system.