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Life Admin Collocations: Money, Shopping, Tech & Daily Errands

Easy | Medium | B1 | Intermediate | B2 | Upper Intermediate | Adjective | Phrasal verb | Preposition | Verb | Collocations

1. Choose the correct word to complete the sentence about shopping habits.

Sarah always _____ around for the best deals before making any major purchase.

Select one.

A) looks
B) shops
C) searches
D) hunts

2. Help Maria describe her morning tech troubles.

My laptop decided to _____ right in the middle of my presentation! I had to quickly _____ my backup computer. Thankfully, I always _____ my important files to the cloud, so nothing was lost.

Choose the correct option for each gap.

Blank 1

A) crash
B) work
C) improve

Blank 2

A) boot up
B) shut down
C) break

Blank 3

A) back up
B) delete
C) lose

3. Join Mike as he organizes his busy day by completing these everyday tasks.

I have to _____ an appointment with my dentist.
Don't forget to _____ up your prescription from the pharmacy.
I need to _____ off these documents at the office.

Choose the correct option for each gap.

Blank 1

A) make
B) do
C) take

Blank 2

A) pick
B) get
C) collect

Blank 3

A) drop
B) take
C) bring

4. Choose the correct word to complete the sentence about technology troubleshooting.

My laptop has been acting strange lately, so I decided to _____ a system scan to check for viruses.

Select one.

- **A)** make
- **B)** do
- **C)** run
- **D)** perform

5. Help Tom navigate online shopping by choosing the most natural collocations for each situation.

I love to _____ through different websites before buying anything.
Make sure to _____ the customer reviews before ordering.
I need to _____ my package to see when it will arrive.

Choose the correct option for each gap.

Blank 1

- **A)** browse
- **B)** scan

Blank 2

- **A)** read
- **B)** study

Blank 3

- **A)** track
- **B)** monitor

6. Choose the correct word to complete the sentence about household responsibilities.

My mother asked me to _____ the dishes after dinner while she puts the baby to bed.

Select one.

- **A)** do
- **B)** make
- **C)** run
- **D)** take

7. Help Emma solve her technology problems by selecting the correct words.

My laptop won't _____ to the Wi-Fi network.
I need to _____ my phone battery before it dies.
Can you help me _____ this new software on my computer?

Choose the correct option for each gap.

Blank 1

- **A)** connect
- **B)** link
- **C)** join

Blank 2

- **A)** charge
- **B)** power
- **C)** fill

Blank 3

- **A)** install
- **B)** put
- **C)** place

8. Choose the correct word to complete the sentence about banking activities.

Before buying the house, they needed to _____ for a mortgage at several different banks.

Select one.

- **A)** ask
- **B)** request
- **C)** apply
- **D)** inquire

9. Complete Lisa's money management sentences with the most natural word choices.

I'm trying to _____ money for my summer vacation.
This month I need to _____ to my budget more carefully.
I always _____ cash from the ATM on Fridays.

Choose the correct option for each gap.

Blank 1

- **A)** save
- **B)** keep
- **C)** store

Blank 2

- **A)** stick
- **B)** follow
- **C)** keep

Blank 3

- **A)** withdraw
- **B)** take
- **C)** get

10. Tom is describing his shopping trip to a friend. Select ALL the natural collocations he might use about his purchases.

Select all that apply.

- **A)** I got a good deal on those shoes
- **B)** The groceries were on sale
- **C)** I paid by credit card
- **D)** I paid with credit card
- **E)** The shoes were in sale

11. Choose the correct word to complete the sentence about household finances.

Don't forget to _____ the electricity bill before the due date, or they'll charge us a late fee.

Select one.

- **A)** give
- **B)** pay
- **C)** send
- **D)** submit

12. Help Sarah complete her thoughts about managing her monthly finances.

I need to _____ my budget this month because I overspent last week. I'm trying to _____ unnecessary expenses like takeout coffee. My goal is to _____ my emergency fund before the holidays.

Choose the correct option for each gap.

Blank 1

- **A)** make
- **B)** stick to
- **C)** break

Blank 2

- **A)** save
- **B)** cut back on
- **C)** increase

Blank 3

- **A)** build up
- **B)** spend
- **C)** reduce

13. Lisa is planning her busy day. Select ALL the standard collocations that are most commonly used in everyday English.

Select all that apply.

- **A)** make an appointment
- **B)** create an appointment
- **C)** run errands
- **D)** walk errands
- **E)** do the shopping
- **F)** make the shopping

14. Complete Jake's conversation about his weekend shopping adventure.

I managed to _____ some amazing bargains at the mall yesterday! There was a huge sale, so I decided to _____ winter clothes. The best part was when I _____ a designer jacket at 70% off - I couldn't believe my luck!

Choose the correct option for each gap.

Blank 1

- **A)** find
- **B)** grab
- **C)** miss

Blank 2

- **A)** stock up on
- **B)** run out of
- **C)** avoid

Blank 3

- **A)** lost
- **B)** spotted
- **C)** ignored

15. Maya is having tech troubles at work. Select ALL the correct collocations she might use to describe her problems.

Select all that apply.

- **A)** My laptop crashed
- **B)** My laptop broke down
- **C)** The Wi-Fi is down
- **D)** The Wi-Fi is broken
- **E)** I need to charge my phone
- **F)** I need to load my phone

16. Complete Emma's thoughts about her monthly financial responsibilities.

I always _____ my bills on time to maintain a good credit score. This month I need to _____ my credit card debt before the interest kicks in. I'm also planning to _____ some money for my summer vacation fund.

Choose the correct option for each gap.

Blank 1

- **A)** pay
- **B)** avoid
- **C)** forget

Blank 2

- **A)** settle
- **B)** create
- **C)** ignore

Blank 3

- **A)** put aside
- **B)** spend
- **C)** waste

17. Complete Jake's shopping adventure by choosing the right words for his grocery trip.

I need to _____ a shopping list before I go to the store.
Don't forget to _____ up some milk from the dairy section.
I always _____ prices before buying anything expensive.

Choose the correct option for each gap.

Blank 1

- **A)** make
- **B)** do
- **C)** write

Blank 2

- **A)** pick
- **B)** take
- **C)** get

Blank 3

- **A)** compare
- **B)** check
- **C)** look

18. Alex is troubleshooting his internet connection at home. Select ALL the natural collocations he might use to describe his tech issues.

Select all that apply.

- **A)** The internet is slow
- **B)** The internet is lazy
- **C)** I need to restart the router
- **D)** I need to start again the router
- **E)** The connection keeps dropping
- **F)** The connection keeps falling

19. Choose the correct word to complete the sentence about online account management.

After moving to a new address, remember to _____ your profile information on the digital platform to reflect your current location.

Select one.

- **A)** refresh
- **B)** revise
- **C)** update
- **D)** upgrade

20. Help David explain his experience returning an online purchase.

The shoes I ordered online didn't fit properly, so I had to _____ the package. Luckily, the company has a generous _____ policy that covers shipping costs. I should _____ my refund within 5-7 business days according to their website.

Choose the correct option for each gap.

Blank 1

- **A)** send back
- **B)** keep
- **C)** throw away

Blank 2

- **A)** return
- **B)** buying
- **C)** selling

Blank 3

- **A)** get
- **B)** lose
- **C)** spend